

**Royal Roads University
ACADEMIC COUNCIL
March 21, 2007, HC315**

Minutes

PRESENT Elected Members

Chris Duff
Cory Cleveland
David Black
Terry Power
Tony Boydell
Wendy Rowe
Will Lowe

EX OFFICIO MEMBERS

Steve Grundy (Chair)
David Rees
Jim Bayer
Ken Stratford
Mary Bernard
Nancy Arsenault
Stephen Long

Bette Kosmolak, Recording

REGRETS Charles Krusekopf

Jonathan Moran
Marilyn Taylor
Nancy Greer
Paz Buttedahl
Tracy James

Bob Skene
Rosie Croft

GUESTS Judith Blanchette, Phillip Vannini

1. **Call to Order** – The Chair called the meeting to order at 3:05 pm.

2. **Approval of the Agenda**

On a motion by Chris Duff, seconded by Tony Boydell, the agenda was adopted as distributed.

3. **Approval of Minutes**

**Motion: It was moved by Jim Bayer, seconded by Wendy Rowe
THAT THE MINUTES OF February 21, 2007 BE APPROVED AS
DISTRIBUTED.**

CARRIED

4. **Business Arising**

The Chair reviewed the progress on action items arising from the February meeting, namely:

- A meeting to discuss double crediting - scheduled for end of March.
- Registrar's report on transfer, advanced standing and laddering - deferred to the April meeting
- Development of a template for external reviews - in progress
- Quality policy - being revised for approval of the Program and Research Quality and Relevance committee
- Terry Power agreed to provide feedback from faculty regarding Curriculum Committee membership

5. Announcements and Communications

a) New Program Implementation Oversight Committee

The Chair reported that a new committee had been struck to assist the management of new program development from inception to program offering. The committee's members are: Susan Chandler, David Rees, Nancy Arsenault, Bob Whitmore, Shelley Langille, Connie Carter and Kim Moller.

6. Notices of Motion

a) BSc Certificate Laddering Agreement

Tony Boydell noted that this agreement was part of the continuing development of the Certificate in Environmental Practice (CEP) offered by the Canadian Centre for Environmental Education, a joint partnership between Royal Roads University and ECO Canada. The laddering agreement would assist our BSc graduates to ladder nine credits of coursework already completed in their undergraduate program into the CEP.

Motion: It was moved by Terry Power, seconded by Jim Bayer THAT THE LADDERING AGREEMENT FOR THE TRANSFER OF CREDITS FROM RRU'S BSc PROGRAM INTO THE CERTIFICATE IN ENVIRONMENTAL PRACTICE BE APPROVED AS PRESENTED.

CARRIED

b) New Courses

i) PCOM 621 Advanced Research Paper

Professor Phil Vannini presented an outline of the progression of research methods and research paper courses offered within the School of Communication and Culture. Within that progression, PCOM 621 Advanced Research Methods is a mandatory course provided during residency. It was agreed that "& IP Clearance

Policy” on page 7 would be deleted.

**Motion: It was moved by Jim Bayer, seconded by David Black
THAT PCOM621 ADVANCED RESEARCH PAPER BE APPROVED.**

CARRIED

ii) PCOM 622 Research Paper

PCOM 622 is not a mandatory course; it is taken only by students who have been chosen to proceed with a research paper. It was agreed that the PCOM622 proposal would be amended to include PCOM621 as a co-requisite, and PCOM620 as a pre-requisite.

**Motion: It was moved by Jim Bayer, seconded by David Black
THAT PCOM622 RESEARCH PAPER BE APPROVED.**

CARRIED

iii) LRNT511 Research Paper

LRNT511 is the last course in the Master of Arts in Learning and Technology. Students come to this course with a solid draft proposal after having taken a research methods course. Although there are a wide range of options provided, Judith Blanchette noted that research topics such as curriculum development and course evaluation options are encouraged to reduce the number of proposals requiring human participation.

It was agreed that a paragraph on academic misconduct, or a link to the respective RRU page on the Internet, would be included.

**Motion: It was moved by Jim Bayer, seconded by Nancy Arsenault
THAT LRNT511 RESEARCH PAPER BE APPROVED.**

CARRIED

7. Subcommittees

a) Curriculum Committee - deferred

8. New Business - none

On a motion by Jim Bayer, seconded by David Black, the meeting adjourned at 4:10 pm.

Next Meeting
Wednesday, April 18, 2007, 3 pm, HC 315