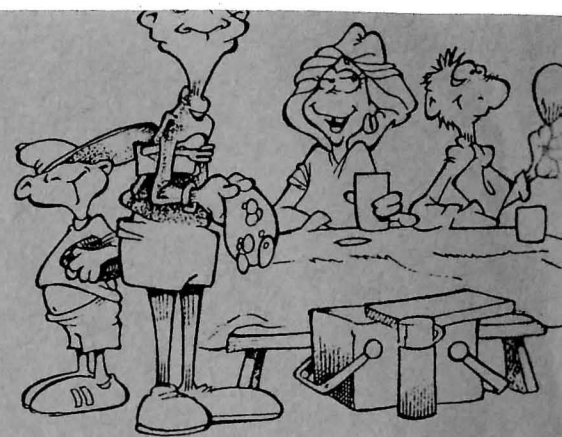


BULLETIN



WELCOME BACK!

You'll notice some new faces and some familiar faces in new places at Cowichan Campus.

Ros Davies is our Receptionist replacing Lori Morrison who has moved into Registration.

June Karstad has moved out of Registration and into Student Services as Area Secretary. Of course, that means Theresa Chadwick is no longer Student Services Area Secretary - she is now Office Manager at the Parksville Campus.

To complete the musical chairs in the front office Kris Harvey is now Program Assistant in C.E.

The familiar face of Karen Van Hell remains in the front office but Karen has now taken on the challenge of roombookings and contract liaison.

Mary Ann Harris is the new N.I.T.E.P. secretary and works in the Faculty office area.

Carol Kimmerley is back providing support to contracts.

The new U.T. Coordinator is Clarence Karr, and he is on campus every Tuesday and Thursday.

B.B.Q.

All students and staff are invited to the **WELCOME BACK BBQ**

3:30pm
Friday, Sept. 18th
Cafeteria
Cowichan Campus

Look out for posters and further information. Please remind the students this B.B.Q. is for all of us at Cowichan Campus.

Bonnie White will be coordinating the event, so any volunteers are most welcome - please see Enise.

NEW LOCATION

Donna Goran is now located in the Special Needs Access office on the ground floor of Building 2 next to the First Aid Room.

PARKING

Staff parking is available at the rear of the Native Heritage Centre, by the Daycare. Please make sure you have a Malaspina College Parking Tag visible in your vehicle.

If you do not have a parking tag please see Ros at reception.

BUILDING 3

This time "Building 3" is located at the Sun Valley Mall. We have two ground floor well-windowed classrooms through 'til December.

BUILDING 4

We are running one class out of "Building 4" which is upstairs over the Floral Art store downtown.

BYE BYE BONNIE

Summer Challenge Student Bonnie White leaves us before classes start. We'll all miss those creative goodies, Bonnie!

YOU ARE INVITED

Staff are invited to the lunch following the Faculty Orientation:

12:00noon
Monday, Aug. 31
Room 154/155

WHMIS

Some of the unWHMIS'd will have the opportunity to attend a staff WHMIS session at Cowichan Campus:

10-11:30am
Friday, Sept. 4

CURRENT
CANADA EMPLOYMENT CONTRACT
ACTUAL INTAKES

<u>TITLE:</u>	<u>DATES:</u>	<u>CONTACT:</u>
Career Choices	Sept 8 - 25 Oct 13 - 30	Chris Ralston Sharon Tillie
Community Support Worker	Sept 28 - June 16, 1993	Paul Best Carrie Nelson
Computer Technology Modular Computer Training Foundations in Computers	Sept 14 - Oct 9 Jan 11 - Feb 5 Apr 19 - May 14	Shirley Summers Sharon Tillie
Word Processing	Oct 13 - Nov 13 Feb 8 - Mar 12	
Electronic Accounting	Nov 16 - Dec 18 Mar 15 - Apr 16	
Desktop Publishing	Nov 16 - Dec 4	
Management & Sales	Oct 13 - Nov 13	
Industrial First Aid	Sept 21 - Oct 6	Carrie Nelson
New Business Entrepreneur	Sept 14 - Oct 2 Oct 19 - Nov 6	Wade Simmons
Turf Maintenance	Nov 30 - Feb 26	Carrie Nelson Christine Winter
ABE for Displaced Workers	Sept. tentative	Paul Convey

MINISTRY OF SOCIAL SERVICES SPONSORED:

Career Preparedness	Sept 28 - Nov 6 Nov 9 - Dec 18
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Subsequent intakes and new contracts will be posted in future Bulletins as they are approved - Carrie