

STAFF

BULLETIN

Volume 1, No. 8, November 16, 1979

MALASPINA COLLEGE, Nanaimo, B.C.

GET WELL SOON GERRY

EVERYONE ON CAMPUS WILL WISH President Gerry Sylvester a speedy recovery from his week-end mishap. Gerry has been resting at home since the beginning of the week after being severely shaken in an accident that occurred while he was bringing down a tree for firewood.

INSTRUCTIONAL COUNCIL, NOV. 14: SYNOPSIS

ANNOUNCEMENTS

G. Bauslaugh said the Senior Administrators' group were in the process of formulating a number of new policies to be presented to Instructional Council and/or PAC and asked for a reaction to the general format used for policy statements.

The first of these new proposed policies was introduced by O. Neaves on behalf of the Senior Admin. on the subject of RCMP/Sheriff Officers on campus. The committee will review the policy and format for further discussion on approval at next week's meeting.

J. Preston submitted the following on Examination Week (Academic/Technical Career Programs only) December 17 to 21 inclusive: "It is College policy that no classes or special events are to be held in College facilities from December 17 - 20, 8:30 a.m. to 10:00 p.m. and Friday, December 21, 8:30 a.m. to 4:00 p.m. while examinations are being held. If you need a classroom, and this includes the Theatre, Band Room and Choral Room during these times please check with the Registration Centre to ensure that your planned activity does not interrupt any examinations."

D. Bridges said he has received requests that the Cafeteria doors be left open to allow Library visitors access to the vending machines on week-ends from 12:30 - 4:30 p.m. R. Johnston will deal with this matter through the Food Services Committee and L. Teygeman.

ADMINISTRATIVE RESTRUCTURE

G. Bauslaugh stated that some major concerns expressed on campus regarding the proposed structure included lack of defined job descriptions for Deans and Vice President, the LRC Director not reporting directly to the President, and the need for a half-time ABE Coordinator.

R. Jeacock outlined the views of the Faculty Association which, briefly, opposes the restructure before the Self Evaluation process is concluded.

The motion to recommend the Proposed Restructure for the period January 1, 1980 - December 31, 1980 was retabled for another week.

PAC TERMS OF REFERENCE/MEMBERSHIP

Due to additional input from College areas, the following suggested committee structure was submitted for deliberations:

-- Program Advisory Committee: A committee representing all major jurisdictions on campus responsible for all LONG RANGE PLANNING and ON GOING POLICY FORMULATION. PAC will be advisory to the Board, through the President. PAC will normally meet monthly with a minimum of six meetings per year.

-- Examples of PAC's responsibilities: (1) five year budget plan approvals; (2) five year facilities planning; (3) administrative restructures; (4) approval of major on going program changes (instructional and non-instructional); (5) final internal recommendation on on-going policies, i.e. provision of BROAD GENERAL GUIDELINES for the operation of the College.

PAC will form sub-committees as needed.

-- Instructional Council: A management committee consisting mainly of instructional administrators, responsible for DAY TO DAY MANAGEMENT RECOMMENDATIONS and PROCEDURE FORMULATION. The Instructional Council will be advisory to the President, who will also consult on such matters with the Senior Administration group, before arriving at final decisions. The I.C. will normally meet every week.

-- Examples of I.C.'s responsibilities: (1) review of yearly budgets; (2) review of courses and temporary new programs (RACs/Contracts); (3) short term facilities planning; (4) review of all new full-time positions; (5) recommendations on all MANAGEMENT PROCEDURES - internal rules and regulations for conducting College business, within broad guidelines formulated by PAC and the Board; (6) information exchange on all College developments.

-- Sub-Committee structure for the Instructional Council: the following sub-committees will meet regularly and make reports and recommendations to the I.C., which will ratify all new procedures. Any recommendations which would affect long-range policy guidelines will be referred to PAC. Suggested sub-committees include SAC, Planning and Development, LRC Committee, Student Services, Bookstore, etc.

-- Suggested Memberships: PAC *President - Chairman; 3 ATC, 3 VOC full-time faculty to be elected in such a manner as faculty decide; Director of LRC; 3(4) Deans; 1 support staff elected by CUPE; 1 student; 1 Director of Continuing Education; 1 Coordinator of ABE; 1 Bursar. INSTRUCTIONAL COUNCIL *2 Instructional Deans (1 as Chairman); President; 8 chairmen or equivalent; Dean of Student Services; Continuing Ed/ABE representative; Director of LRC. *Note: Chairmanship of these committees to be reviewed at a later date.

All faculty and staff are invited to submit written comments regarding suggested revision or amendments to this proposal, no later than Wednesday, November 21, 1979 to G. Bauslaugh, Chairman, Instructional Council. Final recommendation will be made November 28th.

A motion by Ross Fraser and seconded by Arlene Feke supported this proposal in principal, with amendments to the original submission.

A motion by Cliff Hinton and seconded by Ethel Nordvoll withdrew the previous motion to adopt the PAC proposed recommendations as submitted by the I.C. sub-committee.

FUTURE AGENDA: RCMP on campus; Administrative restructure; Scheduling policy - J. Preston; Advisory Committees' Role/Structure - J. Rostron and R. Johnston; Liquor Licencing Policy - O. Neaves; Policy on College Cars - O. Neaves.

NO MEETING THIS WEEK

THERE WAS NO MEETING of the Senior Administrators this week. The next meeting will be at the usual time on Tuesday, November 20.

MEMENTO MORI: PATRICK KRETSCHMER

PATRICK KRETSCHMER, A FIRST YEAR Commerce student from Youbou was killed in an industrial accident at the week-end. The tribute that follows comes from Rob van de Wetering, A/V Department: "The message of your sudden death fell over me as a heavy blanket. You, as a working student, and I worked together for only three weeks. It was your choice to stop working for our Department because of a heavy study load. I am still grateful for the splendid work you did for us during that brief period. My sympathy goes out for your dear mother and I wish her all the strength needed to overcome the loss of a fine son".

MINISTRY APPROACHED ON TITLE ISSUE

THE COLLEGE BOARD has written to the Ministry of Education asking for immediate action in the matter of the handing over title to the land originally allocated to the College for present and future use. The Board also approved a 10 Year Facilities Plan that involves a number of new buildings and development of the marsh area between Third Street and Jinglepot Road as a wildfowl sanctuary. This project was originally approved some time ago after lengthy consultations with both Ducks Unlimited and the Fish and Wildlife Branch. It was emphasized at the meeting that this particular piece of College property was a vital link in the unique Nanaimo Greenbelt that extends through the Millstream Estuary through Bowen Park, Buttertubs Marsh, the College property, the Morrell Sanctuary and the Harewood Dams Park leading back to the ocean through the Chase River corridor.

BOARD VACANCY FILLED

THE VACANCY ON THE COLLEGE BOARD, created by the resignation of Dr. Joe Boulding, has been filled by the appointment of Chemainus engineer Don Duncan. This is a two year Government appointment commencing October 18. Duncan was introduced by chairman Beryl Bennett at the regular monthly meeting of the Board, November 8.

NO NEWS IS GOOD NEWS

NO REPORTS WERE RECEIVED FROM REPRESENTATIVES of faculty, staff or students at the November 8 meeting of College Board prompting Don Hammond to comment: "That means everyone must be happy."

BOARD TO MEET IN DUNCAN

THE COLLEGE BOARD WILL HOLD its first ever meeting in Duncan on April 10. At the same time Board members will take the opportunity to visit the Southern Campus offices, in Duncan. This was decided at the November 8 meeting in response to an invitation from the Cowichan School Board, District 65.

WELDING SHOP PLANS PROGRESSING

GOOD PROGRESS IS BEING MADE with plans for the College's new \$750,000 Welding Shop. Buildings and Grounds Committee chairman Don Hammond told the College Board, on November 8, that the sketch plans had been forwarded to the ministry and that work would start on the detailed drawings in the near future.

OPGAARD SAYS "THANK YOU"

FOUNDING PRESIDENT DR. CARL OPGAARD has written to Board chairman Beryl Bennett thanking her for the invitation to the recent 10th Anniversary Celebrations. Writing on behalf of both himself and his wife Phyllis, he describes the events of the three days as "a homecoming never to be forgotten". He also paid tribute to the efforts of Board members over the years remarking "without them nothing would have ever happened."

COLLEGE PEOPLE

BOB DE BUYSSCHER HAS BEEN APPOINTED a member of the Qualicum School Board, District 69, by acclamation....GEORGE MACKENZIE-GRIEVE, currently on leave, has submitted his resignation, effective December 31, to accept a position with The Yukon Government....MITCH LEVINE will be on unassisted leave for a year, starting on August 1....

HONEY SALE NOV.19

A HONEY OF A SALE IS PLANNED for Monday, November 19. Bee keeping instructor Ed Milot has 50 buckets, each weighing approximately 8 lbs, which was collected this summer and fall and he will be selling it for just \$7 a bucket. The sale is a one day affair and Ed will be at the Bee Keeping Laboratory, situated behind the Environmental Sciences Building, between 12 noon and 4:00 p.m., November 19.

"THIS IS IT."

AN 11 MINUTE VIDEO TAPE SHOWING Audio Visual facilities is now available for showing to classes. Call 235 to arrange for playback in your classroom or in the AV department viewing room.

WOMEN'S CENTRE THRIVING

ADRIENNE KEMBLE, COORDINATOR OF THE new Malaspina College Women's Resource Centre, reports that the Centre is flourishing at 149 Wallace Street. Since its opening in September, more than 150 women have participated in various programs at the Centre. Staffed by volunteers, activities include a variety of workshops and seminars; counselling services; life/career planning; help with resumes and job search; referral and close inter-action with other community agencies. Every Wednesday from 12:00 - 1:00 p.m. the Centre hosts a drop-in Brown Bag Lunch featuring a woman working or involved in some interesting area as guest speaker. Adrienne would like to invite anyone who is interested in the activities at the Centre to drop in and see for themselves. The coffee pot is always on!

COMPUTER PURCHASE

THE COLLEGE BOARD HAS APPROVED the expenditure of \$393,880 as the College's share of \$801,623 for new computing equipment being purchased by the Island Colleges Computing Co-operative. This money comes in the form of a special grant from Treasury Board and will allow the College to install a Digital Equipment VAX 11/780 for use by both Malaspina and North Island College.

ARE YOU INTERESTED IN DANCE?

COME TO AN ORGANIZATIONAL MEETING to form a College Dance Club on Wednesday, November 28, at 4:30 p.m. in the Upper Cafeteria Lounge. We need your ideas and your support. Initial plans include a series of special dance workshops second semester, plus a regular weekly dance club night for everyone to meet and dance. Let's get dance happening here! Some possible dance forms that could be explored: modern, creative, ballet, folk, contact, general bodywork. For further information contact Trudy Sorensen in the gym.

IVCF MEETING ON NOV. 20

THE INTERVARSITY CHRISTIAN Fellowship Club will hold its weekly meeting on Tuesday, November 20 in Room 104 of the Environmental Sciences Building.

STRESS AND HUMAN PERFORMANCE

THERE WILL BE A GENERAL PUBLIC LECTURE on this topic on Friday, November 23 at 8:00 p.m. in the Choral Room. Dr. J. Santomier, from the University of Oregon will also give a workshop on Saturday, November 24, exploring the following topics: (1) Understanding Stress; (2) Coping with Stress; (3) Stress and Health; (4) Stress and the Work Place. Workshop fee - \$4.00/session or \$10.00 for the day. Registration and further information through Trudy Sorensen in the Gymnasium at local 430.

SPORTS SCHEDULE

- Nov. 20 Port Alberni Sr. Men's Basketball, Barsby, 9:15 p.m.
- Nov. 24 Men's Soccer at V.C.C.
Men's Basketball at U.B.C., 4:30 p.m.
- Nov. 24, 25 Badminton team at Malaspina, all day
- Nov. 25 V.C.C. Soccer here, Caledonia, 2:00 p.m.
- Nov. 27 Sportsman Sr. Men's Basketball, Barsby, 9:15 p.m.
- Dec. 1 Men's Basketball at U.Vic., 4:30 p.m.

FOR YOUR DIARY

- Nov. 6 - 20 Raymond Verdaguer, woodcuts and linocut prints, Madrona Centre.
- Nov. 16 Free lunchtime concert by Trio Anjoleo, Choral Room, 12:30 p.m.
Free poetry reading by Irving Layton, Choral Room, 8:00 p.m.
- Nov. 18 Film Series: The Magic Flute, Theatre, 7:30 p.m. Tickets \$2.00.
- Nov. 19 Lecture, Shirley Goldberg on TRAVESTIES, Theatre, 12:30 p.m.
- Nov. 20 InterVarsity Christian Fellowship meeting, Environmental Sciences 104, 12:30 p.m.
- Nov. 21 Lecture, Jeff Murray on TRAVESTIES, Theatre, 12:30 p.m.
- Nov. 23 - Ulrich Glen Mast, "Pacific Rim Impressions", photography exhibition,
Dec. 19 and "Rainbows in our Walls", stained glass in Vancouver, 1890 - 1940, Madrona Exposition Centre.
- Nov. 23 Free lunchtime concert with Clausen and Cernauskas, flute and guitar, Choral Room, 12:30 p.m.
- Nov. 23 Dr. J. Santomier, Lecture on stress, Choral Room, 8:00 p.m., \$2:00.