

Your VIU...

Bulletin

Cowichan Campus Staff Bulletin, October 2013



Mark Your Calendar For These Cowichan VIU Events



October 14 ~ Thanksgiving Day; Campus is closed

October 23 ~ Cowichan Campus Reporting Back Session: 12-1pm Room 225

October 31 ~ Employee Potluck Lunch in the Boardroom 12pm

November 11 ~ Remembrance Day; Campus is closed

December 21, 2013 - January 1, 2014 ~ Campus is closed



Warm Welcome

Please extend a warm welcome to Allison Elderfield, new CUPE Casual employee, who is working in the Administration Office.

~ Roberta Bilous

Welcome Heather and Sharon

Please join us in welcoming two new employees to the Community Extension & Contract Services department:

Heather May-Conrad is joining us as the new part-time Program Assistant. Heather brings her experience from BCIT in Vancouver and Royal Roads in Victoria. In addition to her Tuesday-Friday, 11:00-4:00 time with us, Heather and her husband own/operate the Mr. Mikes restaurant here in Duncan.

Sharon Buchanan is joining us as the new part time Aboriginal Program Support Worker. Sharon brings her background as a First Nations Education Assistant, First Nations Family Support Worker and Applied Business Technology (*graduate from VIU*) to this position. She will be working Mon-Fri 10-2pm.

~ Community Extension & Contract Services

Congratulations Gay

I would like to announce that Gay has been promoted to the position of Campus Administrative Manager, effective immediately.

Gay has been a valued member of VIU's team for the past 26 years, and we are pleased to have her join our administrative team at the Cowichan Campus.

Please join me congratulating Gay in her new role!

~ Yours, Warren

Cowichan Campus Reporting Back Session

The following session has been scheduled to provide an update on the action items from the Academic Plan, the Enrolment Management Plan, and the Regional Action Plan:

Cowichan

Wednesday, October 23, 2013

12:00 – 1:00pm (brown bag – feel free to bring your lunch)

Classroom 225

I encourage all available faculty and staff to attend this session. If you are not able to attend, please note that the highlights of the meeting notes will be posted on the Integrated Planning web page as soon as possible afterward.

~ Thank you, Dave Witty

Bookstore

The bookstore has received a large shipment of new products that may be of interest to VIU Cowichan employees. We now carry presentation boards, reading glasses, large scissors, pencil cases, Krazy Glue, umbrellas, and sharpies in a variety of colours.

We have also received a variety of art supplies, including cutting mats, cradle-board artist panels, and art kits suitable for gift-giving.

Currently, we are in the process of placing another order of new products including stationary, giftware, scarves, hoodies, gift wrap and bows, and art supplies.

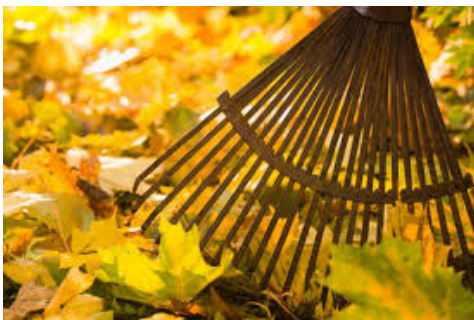
Pop in for a visit and let us know if there are items you would like to see the bookstore carry. We are always happy to hear suggestions, and to accommodate special requests.

~ Cheers from your Bookstore
Team,
Sharon & Lorrie

Library hours

September 9 - December 16

- ~ Monday - Thursday: 8:00 am - 9:00 pm
- ~ Friday: 8:00 am - 4:00 pm



Employability Skills Class

We want to thank you for your support. We raised \$84.25 for the Alzheimer's Society with our "Coffee Break" on September 18.

~ Deborah Provencher

University Village Area Plan - VIU Cowichan

Considerable work is underway by the City of Duncan and District of North Cowichan seeking input from the community on the University Village Area Plan.

Please encourage your students (in a timely manner) to participate by using this website: <http://www.northcowichan.ca/custom/NcNewsFeedItem.aspx?ID=639>

Writing Centre

Starting October 1st, there will be additional hours in the Writing Centre. Toni Smith will provide writing help for university students from 10am to noon on Tuesdays, starting Oct. 1st. Students may sign up for an appointment on the sheet outside the Learning Centre (room 120).

~ Jay Ruzesky

Agriculture Research Assistant Sought

I am seeking a Work Op Research Assistant to do some background work for the Community-Based Research Institute (CBRI) and I am asking you to help me find the right candidate.

I would prefer a student who is engaged in food studies or is a farming advocate or is generally aware or curious about food/environment issues. Although the position is posted at the minimum of \$10.50, we can probably top that off if it attracted a more advanced candidate.

The position is listed on the Campus Career Center postings, and will posted on the student employment board at Cowichan, so please feel free to spread the word!

(Officially, this job is posted under Robin June Hood's stewardship in the Community-Based Research Institute, with me as her Honorary Associate.)

Thanks for helping us find the right fit for this job!

~ Jenny Horn

Cowichan Campus Bulletin Board

Have an event you would like to post on the Cowichan Campus Bulletin board on the second floor? Please bring your poster to the Welcome Centre for a stamp before posting.

Halloween Potluck

Join your Cowichan VIU coworkers for a Halloween Potluck lunch in the Boardroom (380) at 12:00pm on Thursday, October 31. Costumes are optional but food is a must. Dishes and cutlery will be provided.

Volunteers for set-up and clean-up will be required. No need to RSVP, see you there!



Homelessness Action Week

Social Planning Cowichan's Affordable Housing Project is looking for donations of items (see list below) for the care packages they will be distributing during Homeless Action Week (Oct. 13-19). They are also looking for volunteers (see message from Social Planning Cowichan below). Please pass this information on to students that live in the Cowichan Valley that may need volunteer hours (nursing, social work, CYC etc.) and, of course, to those that wish to contribute to their community.

~ Thanks, Helene

Message from Joy Emmanuel, Social Planning Cowichan:

Homelessness Action Week is coming up – October 13-19. This year we are hosting an event at Duncan United Church Hall on Wednesday, October 16 called: Connect-In - A Day of Direct Services for the Homeless. We are inviting a number of different community agencies and service providers to participate (Legal Aid, First Aid, Public Health, ID Replacement and also barbers, hand message, chiropractors, etc.) The intent is to have all these services available in one location where homeless and low income people may access them. A meal will also be provided

If you are interested in donating or helping with this event – either before the event or at it – please contact Joy at :

~ Joy Emmanuel

Coordinator - Affordable Housing Project Social Planning Cowichan
250-746-1004 Ext 260

Items we are looking for as part of care packages for 60 to 80 guests during Homelessness Action Week – Connect-In A Day of Services:

- Seasonal clothing
- Work Clothing
- Blankets
- Tents
- Sleeping Bags
- Boots
- Back Packs
- Sewing Kits
- First Aid Items
- Foot wear
- Feminine hygiene products
- Granola Bars, Juice Box
- Flashlights
- Hats, scarves, mitts, rain gear
- Razors
- Nail Clippers

Cowichan Staff Bulletin

Please share with those not using email.

Next Submission Deadline:

October 25; 9:00am

Design, Production & Editing:

Trudy Bagnall

Email: trudy.bagnall@viu.ca



Corporations in our Heads by Theatre for Living (formerly Headlines Theatre), is an innovative and challenging theatre event about the corporate messages that live within the community consciousness.

VIU, Nanaimo Campus, Malaspina Theatre bldg. 310
Wed. Oct 16 at 7pm

VIU, Cowichan Campus, lecture theatre room 140
Thurs. Oct 17 at 7pm

The messages from corporations tell us hundreds of times a day, in ways we may not notice anymore, how to relate to each other and to ourselves; what to buy, how to feel, how to perceive and the kind of person to aspire to be. Can we use the theatre to become aware of these messages, and to change our relationships to them, to live healthier and more sustainable lives with each other, with ourselves, and with the planet?

Corporations in our Heads is grassroots theatre that has evolved from Augusto Boal's (founder of the Theatre of the Oppressed) technique "Cops in the Head". Theatre for Living will be touring this process at events across BC and Alberta, Joked/Facilitated by David Diamond.

The VIU shows are brought to you by the Vancouver Island University Faculty Association (Human Rights and International Solidarity Committee), the Faculty of Arts & Humanities, and Student Programs at Cowichan.

Donations are gratefully accepted! Suggested donation: \$20-\$5

For more information: Eliza Gardiner: 250-753-3245 ext 2470,
eliza.gardiner@viu.ca



Safety & Security

Please note the new security company and phone number.

Royal Victoria Security provides VIU with guard services during our normal hours of operation (Monday-Friday: 7-8 am; Monday-Thursday: 3:30-10 pm; Friday 3:30-5:30 pm; and Saturday 8 am – 4 pm).

Please introduce yourself to Ryan and Bob, the guards, and be prepared to present your VIU employee card if requested. They are here to provide security for the students/employees and protect the premises.

The exterior doors of the campus lock automatically and certain areas are locked and armed when not in use. If you find you are on campus evenings and weekends and do not have access to an area that is important to the delivery of your course, kindly call **Royal Victoria Security at 250-732-0070**. The guards are also available to walk individuals to their vehicle in the dark. Note the two emergency call boxes (blue) at the parking lot and front building areas. Faculty & staff have 24/7 access to the campus and are permitted to be on campus after normal hours of operation. A message has been emailed to you with the guidelines/process to follow for "Working Alone on Campus."

Have a great semester and contact Gay.Patterson@viu.ca if you have any concerns.

MEMORANDUM
Office of the President

To: Vancouver Island University Employees
From: Ralph Nilson, President and Vice-Chancellor
Date: September 27, 2013
Subject: Christmas Season 2013 – Hours of Operation

In consideration of the timing of Christmas this year, (Christmas is on a Wednesday) VIU will adjust the University 2013 schedule for the Christmas holiday period and all VIU campuses will be closed on December 23, 2013 and will reopen on January 2, 2014. The last regular (full) day that the campuses will be open is December 20, 2013.

I would encourage you to enjoy the extended break with your family and friends.
 The following is the University schedule for the 2013 Christmas holiday period.

	BCGEU	CUPE	VIUFA	ADMIN
Monday, December 23, 2013 to Tuesday, December 24, 2013	All Campuses Closed			
Wednesday, December 25, 2013	All Campuses Closed			
Thursday, December 26, 2013	Christmas Day and Boxing Day			
Friday, December 27, 2013	All Campuses Closed			
Monday, December 30, 2013	All Campuses Closed			
Tuesday, December 31, 2013	All Campuses Closed			
Wednesday, January 1, 2014	All Campuses Closed			
Thursday, January 2, 2014	Regular Working Day			

Please note that grades can continue to be submitted electronically up to December 23, 2013 or can be dropped off at the Registration Centre drop box, just outside the main entrance to Building 200.

Provisions in all Collective Agreements have been acknowledged during the above closure period.

